

ROUTING SLIP

Personal

FROM: Assistant for Administration

DATE: 16 Mar 63

	TO	INITIALS	DATE	FOR YOUR													
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REMARKS:

SECRET

16 March 1963

MEMORANDUM FOR: Assistant to DD/I (Administration)**SUBJECT:** NPIC Weather Emergency Plan**REFERENCE:** [redacted] dated 20 Nov 62

1. In accordance with the referenced notice, the responsibility for the NPIC Weather Emergency Plan has been assigned to [redacted] Assistant for Operations, NPIC. Inasmuch as essential work being carried on by the Center varies from day to day, it is not possible to designate specific individuals in advance who must report for duty at the Center in the event of emergency weather conditions.

2. Plans for manning NPIC will be initiated at the time the weather emergency arises taking into consideration priority projects currently being worked on, and [redacted] will notify those individuals who must report for work through a telephone network to NPIC Division and Staff Chiefs and Chiefs of Departmental Components. These Chiefs will in turn notify those persons under their jurisdiction who need to report for work.

[redacted]
Assistant for Administration, NPIC

✓cc: Executive Director, NPIC

Distribution:

Orig. & 1 - Addressee

2 - NPIC/AS

NPIC/AS [redacted] 16 Mar 63)

SECRET

GROUP 1
Excluded from automatic
downgrading and
declassification